

# Highworth



## Town Council

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[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

G42.

**MINUTES  
GENERAL PURPOSES AND FINANCE COMMITTEE  
8 NOVEMBER 2016**

### PRESENT

Councillor S Weisinger (In the Chair)

Councillor:  
R Acres  
C A Adams  
P Adams  
A Bishop  
(Mrs) J H Bishop  
(Mrs) J Clark  
G Edwards  
N Gardiner  
(Mrs) M R Penny  
K Smith  
(Mrs) L Vardy

### IN ATTENDANCE

Richard Williams (Market Manager) and 7 Members of the Public

### APOLOGIES

43. Councillor (Mrs) P M Webster (Holiday)  
(Mrs) A M Durrant (Work)



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

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**QUESTIONS FROM PUBLIC ON AGENDA ITEMS (10 MINUTES MAXIMUM)**

- 44.
- a. Tracy Edwards from Buford House, Swindon Street requested the Council re-addresses the illegal parking in Swindon Street. Statistics are available however they are only related to Swindon Street and Councillor (Mrs) M Penny is looking at Highworth as a whole, Tracy Edwards was asked to forward the information she has to the Town Clerk. Councillor (Mrs) M Penny is awaiting statistics from Swindon Borough Council on how often traffic wardens have been to Highworth and the number of fines issued and what they were for before this can be perused any further. This is something that Councillor (Mrs) M Penny has been working on for some time.
- b. Now Halo have taken over The Rec, is it true they will be implementing a parking charge on the car park? Councillor S Weisinger reported that the car park is owned by Highworth Town Council not The Rec and any request to implement parking restrictions would have to be approved by Highworth Town council.

**DECLARATIONS OF INTEREST**

45. None.

**HIGHWORTH MARKET**

46. a. Correspondence. None.
- b. Market Manager's Report. Mr Williams reported it was ticking over nicely although very cold this week. He has found a lot of places to advertise but is still waiting for prices to be confirmed. The Councillor requested that Mr Williams find out about the Market Traders Association and if it would be of any benefit to Highworth to join. Councillor K Smith advised Mr Williams there is an organisation that helps towns find new market stalls, Mr Williams will contact Councillor K Smith to find out more information.
- c. Market Budget. To be discussed when Mr Williams has received advertising quotes.
- d. Market Accounts. The accounts listed on pages G45 and G46 were agreed.

**TO ACCEPT THE ANNUAL RETURN FOR 31<sup>ST</sup> MARCH 2016**

47. Resolved by Councillor C Adams and seconded by Councillor K Smith to accept the Annual Return for the year ended 31<sup>st</sup> March 2016 shown at pages G47 to G54. Councillor unanimously agreed and the resolution was carried.

**CORRESPONDENCE**

48. None

#### **MAYORAL ALLOWANCE**

49. Councillor S Weisinger proposed an increase of £500 to the Mayoral Allowance from 2017/2018 bringing the figure to £2000, Councillors unanimously agreed.

#### **PRECEPT DEMAND 2017/2018**

50. Resolved by Councillor C Adams and seconded by Councillor (Mrs) J Bishop, to accept the figures shown at pages G55 and G59 to go forward as the Precept Demand for year 2017/2018. Voting was 9 in favour, 2 against and 1 abstention. The resolution was duly passed.

#### **MONTHLY COUNCILLORS' SURGERY**

51. The signage for the monthly surgery of Councillors is to be "Councillors Surgery"

#### **BREWERY STREET CAR PARK AND CHARGES**

52. Councillor (Mrs) M Penny reported she had received an email from Swindon Borough Council confirming Brewery Street car park will be relined as it is, and that it is good practise to have 3 bays marked for Disabled users. Councillor (Mrs) M Penny and Councillor A Bishop have been looking into the idea of having a 4 hour ticket machine as this would prevent people from parking their cars all day and leaving the town to work elsewhere. A free ticket for a 4 hour period would be issued, which could be replaced after 4 hours or face a penalty. Councillor (Mrs) M Penny is awaiting information from Swindon Borough Council with regards to the cost of a traffic warden and how the income from fines would be split.

The recycling units are to remain until a consultation has taken place.

#### **OFFICE STAFF**

53. The Town Clerk believes that the staffing levels in the office are sufficient for our needs.

#### **ACCOUNTS**

54. The accounts listed on page G61 to G65 were passed and payment of bills authorised.

#### **MEMBERS BUSINESS**

55. a. Councillor (Mrs) M Penny She confirmed warning lights are to be installed on Brewery Street for school children crossing times, and that the gutters on Crick lade Road are due to be done towards the end of November 2016 using temporary traffic lights.

**The Meeting closed at 9.07 pm.**