

Highworth



Town Council

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www.highworthtowncouncil.gov.uk

18.

MINUTES OF A MEETING OF HIGHWORTH TOWN COUNCIL 20 SEPTEMBER 2016

PRESENT

Councillor A Bishop (In the Chair)

Councillor: P L Adams
(Mrs) J H Bishop
(Mrs) J Clark
(Mrs) A M Durrant
G Edwards
N Gardiner
(Mrs) A H Livall
(Mrs) M R Penny
(Mrs) L Vardy
(Mrs) P M Webster
S Weisinger

IN ATTENDANCE

Community Beat Manager, WPC Jo Phelps and 3 Members of the Public.

APOLOGIES

46. Councillor C A Adams



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

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PUBLIC QUESTION TIME (10 Minutes Limit)

47. None.

DECLARATIONS OF INTEREST

48. None.

MINUTES OF MEETING

49. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19 JULY 2016 BE ADOPTED AND SIGNED.**

MATTERS ARISING

50. a. Minute 45c. Councillor (Mrs) A Durrant has been in contact with other local Parish Councils and will liaise with the Town Clerk regarding Council Policies.

MINUTES OF MEETING

51. **RESOLVED TO ACCEPT AND CONFIRM THE MINUTES OF THE LEISURE COMMITTEE MEETING HELD ON 6 SEPTEMBER 2016.**

MATTERS ARISING

52. Minute 18. Councillor (Mrs) A Livall. The Council was informed of the interest rate negotiated for the purchase of a tipper truck and was advised that Council Reserves should not be used to purchase something that can be paid for within the Budget that it has set. Further, much of the Reserve that the Council has, is set aside for specific purposes.

MINUTES OF MEETING

53. **RESOLVED TO ACCEPT AND CONFIRM THE MINUTES OF THE GENERAL PURPOSE AND FINANCE COMMITTEE MEETING HELD ON 6 SEPTEMBER 2016.**

MATTERS ARISING

54. a. Minute 30. Councillor A Bishop is to find out when the next traffic survey of the traffic lights is to be held, and will advise the Council.

b. Minute 33c. The planters will now be installed on the Fox Roundabout in October.

CHANGES TO POLICING

55. Community Beat Manager WPC. Jo Phelps. She explained to Councillors the changes to the Policing Model that will commence on 7 November 2016 and what it will mean to the way Highworth will be Policed. She will be emailing the office with contact numbers for the Police and made clear that although the Highworth Police Station is still occasionally used - it is rarely and infrequently occupied.

Councillors passed their thanks to WPC Phelps for the policing of the Highworth Festival and for the hard work of the Police Cadets and all the Police Officers on duty that day.

BOWLS CLUB PROPOSAL

56. Councillors agreed that all parties interested in the land at the Lower Rec should meet and discuss proposals for the area. Once they are in agreement, then the Council should be approached to consider these proposals. Councillor (Mrs) P Webster is to organise a meeting between the Bowls Club, Wheelers and Highworth Junior Football Club

HIGHWORTH SAFE PLACES SCHEME

57. Councillors agreed that the Highworth Town Council Office be added to the Safe Places Scheme once the Clerk is satisfied that this can be accommodated by the staff.

PODIUM WORKING PARTY

58. Councillors (Mrs) P Webster, (Mrs) J Clark, N Gardiner, (Mrs) J Bishop, (Mrs) L Vardy and P Adams will constitute the Working Party with Councillor (Mrs) M Penny to be co-opted when a Borough Councillor is required.

HIGHWORTH LIBRARY - RESPONSE TO CONSULTATION

59. Councillors agreed unanimously that a letter be written to Swindon Borough Council expressing Highworth Town Councils opposition to the 15 hours of staffing that SBC is allowing for the Highworth Library in its plan; and to ask that the Borough revisit this as a solution and to look at the alternative solutions being put forward, including the Staff Proposal.

BOROUGH COUNCILLORS' REPORTS

60. a. Councillor A Bishop. He reported that he has attended and arranged for the following issues to be attended to:-
- Highworth and Blunsdon Councillor Surgery
 - Police Crime Commissioners Panel in Salisbury

- Licensing Committee
- Parish Boundary meeting
- Archaeological Advisory Committee
- Traffic Lights Survey with Councillor (Mrs) P Webster
- Planning Committee where a development at Sevenhampton was under discussion - which was passed, along with a property in Westrop.
- Dealt with Pot-holes at Rivers Way
- The overgrown hedge at Westrop School and rumours of a running track at the school.
- A request for a drop kerb at Rivers Way has been inspected by Highways and Localities, currently awaiting an answer
- A Pedestrian crossing on St Michaels Avenue has been deemed financially unviable by the Borough
- And the bees at the allotments will be moved.

b. Councillor (Mrs) M Penny. She reported that she has attended the following meetings and arranged for the other items to be attended to:-

- A meeting with Councillor A Bishop regarding the re-lining of the Borough Car Parks in Highworth with a view to fit in some more spaces
- Licensing training
- Two engagements as Deputy Mayor with Street Pastors and a Design Training session.
- Informed Councillors of a Planning Training opportunity
- Enquiring into the Newburgh Place area.

c. Councillor S Weisinger. Since his return from holiday, he reported that he has attended the following meetings:-

- Highways meeting with SBC Officers regarding issues in Stanton Fitzwarren
- Scrutiny meeting
- Councillor Surgery
- Stanton Fitzwarren Parish Council Meeting
- Audit Committee

CORRESPONDENCE

61. a. Highworth May Day Charter Market 2017. Request from Committee for Highworth Town Council to continue to fund the event with a £3500.00 grant. Councillors have requested that the Committee provide the Council with their accounts, a copy of the constitution and disclose its bank balance in order for the Council to consider the request.
- b. Market Square Podium. An email has been received from a former Senior Planner at Swindon Borough Council providing advice to this Council regarding its future plans for the centre of the

Town. Councillors agreed that it will be important for the Working Party to see all correspondence about the Podium, and to consult with local people and groups to ensure that when this sensitive issue is discussed and decisions made, people can be assured that their concerns and suggestions have been considered.

QUESTIONS FROM COUNCILLORS

62. a. Councillor P Adams. A letter is to be written to the Festival Committee to congratulate it on a fantastic Festival.
- b. Councillor G Edwards.
- Highworth Twinning Association, the Sunday evening event went exceptionally well.
 - The Eclectic String Band will be performing on 18th November in the United Reformed Church
 - There is to be a trip to Pontorson next May.
- c. Councillor S Weisinger. The Town Cryer is to be asked to appear more frequently, particularly on Saturdays.
- d. Councillor (Mrs) P Webster. A letter of thanks and appreciation is to be sent to Highworth Twinning Association, for onward transmission to Wassenberg, for the German Band's performances at the Festival.
- e. Councillor N Gardiner. The monthly Councillor Surgery is to be an Agenda item for the next General Purpose & Finance meeting.

MEETING CLOSED AT 9.07 pm