

# Highworth



## Town Council

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**Town Clerk** Mr D C Lane

1.

**MINUTES  
ANNUAL MEETING  
HIGHWORTH TOWN COUNCIL  
9 MAY 2017**

### PRESENT

Councillor A Bishop (In the Chair for the commencement of the meeting)  
Councillor N Gardiner (In the Chair for the remainder of the meeting)

Councillors: R Acres  
C Adams  
P Adams  
(Mrs) J H Bishop  
(Mrs) J Clark  
G Edwards  
(Mrs) A H Livall  
K Smith  
(Mrs) M R Penny  
(Mrs) L Vardy  
(Mrs) P Webster  
S Weisinger

### IN ATTENDANCE

1 Member of the Public and 1 Member of the Press



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

2.

The Outgoing Mayor, Councillor A Bishop summarised the highlights of his Mayoral year. The cheques to his chosen charities are to be presented on 10<sup>th</sup> May.

**It was confirmed that the Mayor will also be Chairman of the Council.**

## **NOMINATIONS FOR CHAIRMAN/MAYOR**

By a show of hands it was agreed there would be a named vote.

1. Resolved by Councillor (Mrs) A Livall and seconded by Councillor (Mrs) M Penny that Councillor N Gardiner be appointed as Mayor/Chairman. Councillors K Smith, (Mrs) J Bishop, S Weisinger, (Mrs) M Penny, R Acres, C Adams, P Adams, G Edwards (Mrs) A Livall, N Gardiner and A Bishop voted in favour. Councillors (Mrs) J Clark and (Mrs) L Vardy voted against and Councillor (Mrs) P Webster abstained. Councillor N Gardiner was duly elected Chairman and Mayor and took the chair for the remainder of the meeting.

## **CHAIRMAN'S DECLARATION**

2. Councillor N Gardiner read and signed the Declaration of Office.

He announced that his chosen Charity is still under consideration and he informed Councillors that he would report on this at the next Full Council Meeting.

## **APOLOGIES**

3. Councillor (Mrs) A M Durrant (Holiday)

## **ELECTION OF VICE-CHAIRMAN/DEPUTY MAYOR**

4. Resolved by Councillor R Acres and seconded by Councillor S Weisinger that Councillor (Mrs) J Bishop be appointed as Vice Chairman and Deputy Mayor. Voting was 10 in favour, 4 abstained. The resolution was carried and Councillor (Mrs) J Bishop was duly appointed Deputy Mayor and Vice Chairman.

## **APPOINTMENTS TO STANDING COMMITTEES**

5. It is policy that all Councillors are members of all Committees (General Purpose and Finance, Leisure and Planning Committees), and that all three Committees will be reported to the Full Council for ratification. This was confirmed by the Council.

## **MINUTES OF MEETING**

6. **RESOLVED TO CONFIRM AND SIGN THE MINUTES OF THE FULL COUNCIL MEETING 21 MARCH 2017**

## MATTERS ARISING

7.
  - a. Minute 123. The Deed of Variation for the street services Agreement has been agreed and signed on behalf of the Council.
  - b. Minute 133. The next Community Litter Pick is to be held on Sunday 14<sup>th</sup> May.
  - c. Minute 133. A letter has been sent to SBC regarding the recruitment banner on Swindon Road. Councillor G Edwards expressed concern that such a worthwhile service needs to use this method of recruitment and relief that SBC enforcement has not yet visited.
  - d. The Chairman was asked to ensure that Standing Orders are adhered to.

## APPOINTMENT OF REPRESENTATIVES TO ORGANISATIONS

- |    |   |  |
|----|---|--|
| 8. | Swindon Transportation<br>Town Twinning<br>Highworth Community Partnership Group (HCPG)<br>Highworth Fair Trade<br>Executive Committee (WALC/SAC) | Councillor (Mrs) M Penny<br>Councillor G Edwards<br>Councillor R Acres<br>Councillor (Mrs) A Durrant<br>Councillor (Mrs) L Vardy |
|----|---|--|

Resolved by Councillor S Weisinger and seconded by Councillor (Mrs) M Penny that the above appointments be made. Voting was unanimously in agreement. The resolution was carried and the appointments duly confirmed.

## WORKING PARTIES

9. Resolved by Councillor R Acres and seconded by Councillor (Mrs) M Penny that membership of the Neighbourhood Plan Working Party and the Podium Working Party be as shown below:

### **Neighbourhood Plan Working Party:**

Councillor P Adams  
Councillor (Mrs) M Penny  
Councillor K Smith  
Councillor (Mrs) P Webster

### **Podium Working Party**

Councillor (Mrs) P Webster  
Councillor (Mrs) J Bishop  
Councillor (Mrs) J Clark  
Councillor (Mrs) L Vardy

Carried unanimously.

**CORRESPONDENCE**

10. A Planning Application has been received for Shrivvenham Road. An extra meeting of the Planning Committee is to be held on Tuesday 23<sup>rd</sup> May at 7.00pm to consider this and any other applications received. A link to the SBC Planning Portal will be sent out to the Councillors who are reminded not to comment on applications as Councillors, except through the Council.

**The Meeting closed at 7.25 pm.**